



TSLEIL-WAUTUTH NATION

CHILDREN of TAKaya – Wolf Clan

BURRARD INDIAN BAND



TWN LANDS REGISTRY NOTICE

May 2, 2008

New:

- 3 new Lands Office Staff
- New Postal Code
- Tracking Numbers for all Registrations
- New RUSH Fees – 24 hrs
- Date to be Registered
- Headlease Provisions – Mortgage Notices

Updated:

- Reminder of Submission Requirements
 - Fee Schedule (no fee changes but additional documents fees specified)
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1. NEW LANDS STAFF:

As of April 2, 2008, three new staff members have joined the TWN Lands Office. Vanessa and Maryam are part-time Lands Clerks who will be handling the bulk of registrations and general inquiries. Luke is a full-time Lands Officer who is responsible for other projects of the Lands Office as well as supporting the work of the Lands Registry.

Please be patient as our new staff gets up to speed on the administration of the Lands Registry. We hope that our increased capacity will enable us to provide you with better service and turn around times.

2. NEW CONTACT INFORMATION:

For Title Searches / Parcel Abstract Reports, General Inquiries & Follow-up on registrations please contact the Lands Clerks. All other contact information can be found on our website www.twnation.ca.

Lands Clerk
(604) 924-4196
lands@twnation.ca

Maryam Nayeri (Mon-Wed)
mnayeri@twnation.ca

Vanessa Gonzalez (Wed-Fri)
vgonzalez@twnation.ca

3. POSTAL CODE HAS CHANGED

The correct mailing address for the TWN Lands Office is:

3075 Takaya Drive
North Vancouver, BC
V7H 3A8

4. TRACKING NUMBER FOR ALL REGISTRATIONS

With added capacity, we are now able to send tracking numbers for all registrations including Discharges.

5. NEW RUSH FEES

We will process documents in FNLRS within 3 business days or within 48 hrs of submission. This means if you send us documents on Monday, we will send you a tracking number by Wednesday 4:30pm.

If you require a processing time of [24 hrs or less](#), that is, either SAME DAY or NEXT DAY processing, a \$75.00 RUSH FEE will apply to each document submitted. You will receive a tracking number by 4:30pm on the day specified.

For SAME DAY requests, please courier packages to our office before 1:00pm. We cannot guarantee that you will receive a tracking number by 4:30pm that day if we receive documents after 1:00pm.

6. PLEASE INDICATE DATE TO BE REGISTERED

Unless otherwise noted, we will process registrations within 3 business days or within 48 hrs of submission. Therefore, you may receive a tracking number prior to your closing date.

Under First Nations Land Registry Regulations, documents are registered according to priority. If this is an issue of concern, please indicate specific instructions for the DATE TO BE REGISTERED so we can accommodate your request. Otherwise we will continue to process documents according to our workload and service time.

A copy of the First Nations Land Registry Regulations can be found at Canada's Department of Justice Website <http://laws.justice.gc.ca/en/index.html>. We recommend being familiar with the First Nations Land Registry Regulations.

7. HEADLEASE PROVISIONS

We recommend being familiar with the Headlease for each property. It is the responsibility of your client to ensure they are meeting all the provisions required in the Headlease.

8. REMINDER OF SUBMISSION REQUIREMENTS

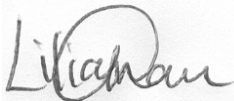
You do not need to submit Parcel Abstract Reports, Insurance Papers or Affidavits
Please do not submit double-sided documents

9. FEE SCHEDULE EFFECTIVE MAY 5, 2008

Please download from website www.twnation.ca

Should you have any questions, please give me a call at (604) 924-4187.

Thank you,



Lilian Chau
Manager of Lands
Tsleil-Waututh Nation